



<b>Position Title:</b>	<b>Construction Maintenance</b>	<b>Department:</b>	<b>Construction</b>
<b>Reports To:</b>	<b>Construction/Cable Maint Supervisor</b>	<b>FLSA Status:</b>	<b>Non-Exempt</b>

### **General Summary:**

The Construction Maintenance position performs duties related to the installation, operation, and maintenance of outside plant facilities including fiber optic and copper cable.

- Receives routine orders and engineering designs, indicating how cable is to be installed.
- Places cable within and maintains underground conduit system and performs construction tasks as required
- Places direct buried cable using digging and trenching equipment.
- Splices fiber drops and work scheduled and unscheduled fiber cuts with cable maintenance on restoration and splicing of all fiber and copper.
- Places remote cabinets in the field for the Central Office as needed.
- Maintains right-of-way and restores all disturbed surfaces, such as concrete and pavement surfaces; trims trees and performs other landscaping duties as necessary;
- Grounds and marks new pedestals when installed;
- Installs central office feeder and distribution cable;
- Operates automotive and construction equipment and performs other assigned duties related to cable and conduit placement;
- Uses tools and work equipment, including hoisting, digging, and trenching equipment, properly; ensures that all tools and equipment are in good working order, maintained, and stored; reports defective tools and equipment for replacement or repair;
- Submits time reports, truck inspection reports, mileage and gas tickets, material charge-outs and check-ins, and other clerical forms or other required procedures; and
- Works with the awareness of the considerable hazards connected with the construction and maintenance of outside plant facilities, including falls, electric shock or flash, falling objects, and traffic; uses protective equipment and safety practices, attends and participates in all system safety and training meetings.

### **Personnel Specifications**

#### **Education/Experience**

High school degree and Commercial driver's license required; Knowledge and skills usually acquired through specialized training and/or one year of experience in telephone plant operations, construction, and equipment maintenance.

#### **Job Knowledge**

Understanding of plant operations, specification sheets, staking sheets, and cable records.

#### **Related Skills**

Operate various vehicles and construction equipment. Undertake heavy physical workload. Work under supervision in occasional stressful or pressure situations. Pay close attention to detail and schedule.

#### **Position Relationships**

The Construction Maintenance position reports to the Construction/Cable Maintenance Supervisor.



**Internal**

Establishes and maintains close relations with other construction and engineering personnel. Coordinates with other staff on construction and outside plant projects.

**External**

Communicates regularly with subscribers and community on service problems and new projects.

**Evaluation Criteria:**

- Specialized training;
- Experience with plant and equipment
- Routine following of instructions and schedules;
- Daily communication with subscribers on service questions and problems;
- Ability to work on and repair various telco plant and equipment;
- Preparation of work logs, trouble reports, and accident reports;
- Ongoing training in specific operations areas, such as maintenance procedures and new technological applications; and
- Ability to improve or redesign procedures for specific plant projects and assignments.

This is a general job description of this job title. It is subject to change by management. Any questions should be directed to your immediate supervisor.

**Physical Requirements:**

PHYSICAL REQUIREMENTS	0-24%	25-49%	50-74%	75-100%
Seeing: Must be able to service orders and trouble reports.				X
Hearing: Must be able to hear well enough to communicate with employees and business contacts.				X
Standing/Walking: Must be able to move about work site.				X
Climbing/Stooping/Kneeling: Must be able to stoop, kneel and crawl to perform installations.				X
Lifting/Pulling/Pushing: Must be able to lift at least 40 lbs.			X	
Fingering/Grasping/Feeling: Must be able to write, type, and use phone system.			X	



**Working Conditions:**

This factor measures the surroundings or physical conditions under which a job must be done and the extent to which those conditions make the job disagreeable. Consider the presence and relative amount of exposure to dust, dirt, heat, fumes, contaminants, cold, noise, vibration, wetness, etc.

*Somewhat disagreeable working conditions due to the continuous exposure to one or more of the elements listed above. Exposed to one element continuously or several elements occasionally, but usually not at the same time.*

**Note:** The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed as an exhaustive list of responsibilities, duties and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.